

Program A: State Board of Cosmetology

Program Authorization: R.S. 37:491; R.S. 36:109(B)(4);R.S. 499-556

Program Description

The mission of the Louisiana State Board of Cosmetology is to regulate and monitor members of the cosmetology industry to maintain public health and welfare standards in the interest of the general public. In addition, the State Board of Cosmetology seeks to insure that individuals receiving licenses meet the educational and testing requirements established by the State of Louisiana; and that licensed professionals maintain the highest standards while providing services to the public. The goals of the Louisiana State Board of Cosmetology include the following:

1. Increase and improve productivity, assure and increase the standards of excellence, as well as, consistency and communication.
2. Insure that all operating cosmetologists have the proper licenses and are operating under sanitary conditions.
3. Insure that all students graduating from schools are qualified for licensure and have attained a basic level of education.

The Louisiana State Board of Cosmetology program includes the following activities:

1. Executive Administration –Includes but is not limited to establishing testing procedures, maintaining a complaint tracking system, policy-making board meetings, administrative hearings, budgetary review and control.
2. Testing and Licensing and Investigation – The licensing program issues operator licenses, salon licenses, schools, and student licenses annually.
3. Investigation and Enforcement – Enforces the Cosmetology Act through inspections and investigations of formal complaints; provides reports for board review and supporting documentation for administrative hearings/action.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$0	\$0	\$0	\$0	\$0
STATE GENERAL FUND BY:						
Interagency Transfers	0	0	0	0	0	0
Fees & Self-gen. Revenues	1,042,185	1,594,695	1,594,695	1,645,510	1,654,850	60,155
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	\$1,042,185	\$1,594,695	\$1,594,695	\$1,645,510	\$1,654,850	\$60,155
EXPENDITURES & REQUEST:						
Salaries	\$450,706	\$664,541	\$667,420	\$688,250	\$712,862	\$45,442
Other Compensation	72,953	123,620	105,342	105,342	105,342	0
Related Benefits	142,175	207,979	223,378	227,683	219,590	(3,788)
Total Operating Expenses	256,898	320,396	320,396	329,724	324,484	4,088
Professional Services	23,005	85,520	85,520	87,650	85,520	0
Total Other Charges	82,478	148,842	148,842	158,129	158,320	9,478
Total Acq. & Major Repairs	13,970	43,797	43,797	48,732	48,732	4,935
TOTAL EXPENDITURES AND REQUEST	\$1,042,185	\$1,594,695	\$1,594,695	\$1,645,510	\$1,654,850	\$60,155
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	29	29	29	29	29	0
Unclassified	2	2	2	2	2	0
TOTAL	31	31	31	31	31	0

SOURCE OF FUNDING

The State Board of Cosmetology Program is funded from Fees and Self-generated Revenues. The Fees and Self-generated Revenues are used to provide funding to promulgate and enforce rules and regulations, administer state laws regulating the cosmetology industry, and include fees and/or licenses for the issuance of licenses for cosmetologists, and the registration of salons, and cosmetology schools.

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$1,594,695	31	ACT 13 FISCAL YEAR 2002-2003
			BA-7 TRANSACTIONS:
\$0	\$0	0	None
\$0	\$1,594,695	31	EXISTING OPERATING BUDGET - December 2, 2002
\$0	\$7,846	0	Annualization of FY 2002-2003 Classified State Employees Merit Increase
\$0	\$16,577	0	Classified State Employees Merit Increases for FY 2003-2004
\$0	\$8,059	0	Risk Management Adjustment
\$0	\$48,732	0	Acquisitions & Major Repairs
\$0	(\$43,797)	0	Non-Recurring Acquisitions & Major Repairs
\$0	\$1,228	0	UPS Fees
\$0	\$46,992	0	Salary Base Adjustment
\$0	(\$17,458)	0	Attrition Adjustment
\$0	\$6,513	0	Group Insurance Adjustment
\$0	\$191	0	Civil Service Fees
\$0	(\$18,816)	0	Other Non-Recurring Adjustments - Group Benefits premium adjustment
\$0	\$4,088	0	Other Adjustments - Increased cost of printing permits
\$0	\$1,654,850	31	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$0	\$1,654,850	31	BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$0	\$1,654,850	31	GRAND TOTAL RECOMMENDED

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PROFESSIONAL SERVICES

\$48,505	Web design leading to online renewal system and 60-day renewal notice capability; maintenance.
\$33,945	Legal Services - Provide legal services as required by the State Board of Cosmetology, including advisory opinions, legal research, and appearances in court on behalf or in defense of the State.
\$3,070	Provide court reporting services at all formal hearings of the Board.
\$85,520	TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$0 None

\$0 SUB-TOTAL OTHER CHARGES**Interagency Transfers:**

\$102,299	Reimbursement for support services provided by the Division of Administration (fiscal, human resources, purchasing, etc.)
\$32,797	Office of Risk Management fees
\$14,045	Office of Telecommunication Management fees
\$3,950	Microfilming services provided by Prison Enterprises
\$1,976	Legislative Auditor expenses
\$1,834	Department of Civil Service fees
\$1,228	Uniform Payroll System fees
\$191	Comprehensive Public Training Program fees

\$158,320 SUB-TOTAL INTERAGENCY TRANSFERS**\$158,320 TOTAL OTHER CHARGES**

ACQUISITIONS AND MAJOR REPAIRS

\$28,675	Major building repairs.
\$20,057	Replacement of computers and servers.
\$48,732	TOTAL ACQUISITIONS AND MAJOR REPAIRS